

Signatures for Residential Compliance Documents

Who signs compliance documents for residential building projects?

The documentation author and responsible person must sign the Certificates of Compliance (CF1R), Installation (CF2R), and Verification (CF3R). Each certificate has two signature blocks. The first is the declaration statement for the documentation author, and the second block is for the responsible person.

Does the California Business and Professions Code (B&P) address responsibility for compliance with the Energy Standards?

No. However, **Division 3** of the B&P and the **Contractor State License Board (CSLB)** restrict who can perform certain kinds of work on any construction-related project, usually requiring an appropriate professional license.

Who is the documentation author?

The documentation author is the person that completes the document. Their signature certifies that the information entered on the document is accurate and complete. There are no licensing or training requirements for a documentation author. The documentation author performs a service under the authority of the person with overall project responsibility. After the documentation author signs the document, it must be reviewed and signed by the responsible person.

Who is the responsible person?

The responsible person is the person who accepts responsibility for complying with the Energy Standards. The responsible person for each compliance document is listed below:

- » CF1R: The responsible person, also referred to as the responsible designer, accepts responsibility for the building design.
- » CF2R: The responsible person, also referred to as the responsible builder/installer, accepts responsibility for the construction or installation of features, materials, components, or manufactured devices regulated by the Energy Standards or Appliance Efficiency Regulations.
- » CF3R: The responsible person, also referred to as the responsible rater or Home Energy Rating System (HERS) rater, accepts responsibility for performing field verification and diagnostic testing services.

Is the responsible designer for the CF1R required to be licensed?

Not always. The **B&P** allows unlicensed professionals to prepare design documentation for wood framed single family and multi-family (four units or less) dwellings that are two stories or less. In these cases, the builder may sign as the responsible person per **Section 2.4.3** of the 2013 Residential Compliance Manual.

For More Information

Home Energy Rating System:

<http://www.energy.ca.gov/HERS/>

Acceptance Test Technician

Certification Provider Program:

<http://www.energy.ca.gov/title24/attcp/>

Approved Computer Compliance

Programs:

http://www.energy.ca.gov/title24/2013standards/2013_computer_prog_list.html

The California Energy Commission

welcomes your feedback on Blueprint.

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